

**Minutes of the
New Visions Academy
Governing Board Meeting
For
September 12, 2013**

Members Present:

- Ann Shaw
- Leonard Bustos
- Leisa Crosby (via Telephone)
- Jessie Jenkins

1. CALL TO ORDER

Ms. Shaw called the meeting to order at 3:09 pm.

2. REVIEW AND APPROVAL OF BOARD MINUTES FOR APRIL AND JUNE MEETINGS.

Mr. Bustos made a motion to approve April and June meeting minutes.

Ms. Crosby seconded motion.

Motion carried unanimously.

OLD BUSINESS

3. STATUS REVIEW-

A. Old Business from FY13 has all been concluded.

Ms. Shaw said that all old business from FY13 was concluded.

B. RC Mobile Home Transport and Service has returned an estimate of approximately \$35,000 to break down, transport, and set up Star Valley building at the Cottonwood site.

Ms. Shaw received an estimate of \$35,000 which includes breaking building into two sections, transporting, clearing land in Cottonwood, setting up walk way and access. Also included is clearing fence and preparing land to hold building as well as setting up utilities.

Ms. Shaw said that doing this would require financing which is something we are not prepared to do since our finances do not look good enough to go anywhere in order to request a loan. Although we are seeing an increase in enrollment we are not doing well financially at this time.

Mr. Bustos, Ms. Jenkins agreed that if the \$35,000 is for everything that the price seems acceptable.

Ms. Shaw added that adding this building to our property involves a lot of construction, the building needs to be put on blocks.

NEW BUSINESS

4. FALL AIMS TESTS HAVE BEEN ORDERED.

Ms. Shaw said Fall AIMS have been ordered for both sites. They are on their way.

5. THE "DEMONSTRATION OF SUFFICIENT PROGRESS" REPORT FOR THE ARIZONA STATE BOARD FOR CHARTER SCHOOLS DUE SEPTEMBER 3 WAS SUBMITTED FRIDAY, AUGUST 30TH.

A. Meeting with Lisa Weisberg is schedule for September 26th.

Ms. Shaw said that the Cottonwood staff helped with this, she still needs to send Ms. Crosby a copy of the report. Included in the report is an AIMS test analysis which we will look at in October.

Ms. Crosby said she would like to talk to Ms. Shaw about how to prepare for her meeting with Ms. Weisberg. She plans to be there at 1:00pm.

Ms. Shaw said she doesn't know if this is affected by not being a focus school any longer. She wonders if there are any other documents that she would like to see. She wants to make a list of those in case there is more they want to know. She would like to have some of the staff come in and let them meet whoever is here. Lisa Weisberg will be here with Martha Morgan.

6. THE ANNUAL FINANCIAL REPORT DUE OCTOBER 15TH WILL BE REVIEWED AT THE OCTOBER 10TH BOARD MEETING.

Ms. Shaw said the annual financial report is due October 14th. The board will review and sign off on it at the October 10th meeting but she won't be sending the final signature page until after we meet on October 14th.

7. THE CURRICULUM WORKSHOP MANDATORY FOR ALL TEACHERS IS SCHEDULED FOR MONDAY, OCTOBER 14TH.

Ms. Shaw said that Monday, October 14th all teachers need to be at the Cottonwood campus to work on common core once again. Ms. Petersen said she could be here for that meeting. She is always glad when she can come and work with us.

8. AN APPROVED TECHNOLOGY PLAN NEEDS TO BE PREPARED AND SUBMITTED TO ADE IN ORDER TO RECEIVE APPROVAL FOR THE UPGRADES REQUESTED FOR THE COTTONWOOD COMPUTER NETWORK.

Ms. Shaw said that she needs an approved technology plan in order to received approval for the upgrades that she bid for last year. This was not mentioned to her up front. She has elements of a technology plan but what they are asking for is something she does not have however she does have a current template. She would like to start that so that the school can work towards this. She wonders if this will mean that the process will have to start over by going out to bid.

9. THE 2013-14 ALLOCATION OF TITLE I AND II FUNDS IS \$30,519 AND \$2915 RESPECTIVLEY.

A. Application and ConApp must be submitted along with the Consolidated Improvement Plan on ALEAT.

Ms. Shaw said fortunately things on ALEAT are being addressed and by doing so she hopes it won't take long to put together a plan and the plan itself doesn't have to be entirely approved before they start disbursing funds. She will be working on this very soon.

10. THE SCHOOLS WERE NOTIFIED ON 9-3-13 BY JAN PENDER THAT WE ARE NO LONGER FOCUS SCHOOLS DUE TO THE ESEA WAIVER REGARDING LOW GRADUATION RATE.

Ms. Shaw said that she was notified on September 3rd that we are no longer focus schools. The state applied for a waiver with the Federal Government to waive the graduation rate requirement.

Ms. Shaw said Jan Pender explained in her notification that schools that are categorized as focus schools only because of low graduation, were taken off the list of focus schools. And of course we knew that we were never going to meet AYP because of the population we serve.

11. FUNDS IN THE AMOUNT OF \$3000 WERE BORROWED FROM WELLS FARGO LINE OF CREDIT.

A. The submission of payroll taxes was temporarily suspended from 8-20 payroll.

Ms. Shaw said that submission of payroll taxes were suspended but have since been submitted. However that knocked revenues down again. The \$3000 went to paying those taxes. She now has \$5000 left on the line of credit. She is sending out less than a thousand dollars in bills and is trying to hold onto enough money to make the next payroll.

12. REVENUES RECEIVED:

TYPE OF REVENUE	AMOUNT	DATE RECEIVED
AZ State Equalization (M&O)	\$30,474.06	8-1-13
	\$38,789.02	9-3-13
Classroom Site Fund-301 Money	\$2201.36	7-2-13
	\$2094.26	8-19-13
	\$2094.25	8-27-13
Instructional Improvement Fund	\$1280.18	7-10-13
Wells Fargo Line of Credit	\$3000.00	8-22-13

**Loan debt is currently at about: \$29,745.04
(Home Equity LOC \$13,024.36; Wells Fargo \$16,720.68)
Unmet obligations: FundEd -\$2000, John Layman- \$3671.28**

Ms. Shaw pointed out that we only got \$30,000 in August and she needs more like \$40,000. She is trying not to borrow any more but she may need to do this in order to make payroll.

Ms. Shaw said that at this site we have about 42 students with a couple more coming in. As a district we have about 62 and we are 13 short, which causes us to struggle and she is concerned about getting money for estimated counts only to have it taken away later. We need to find a way to maintain and get a few more kids.

The current loan and debt doesn't include the \$3000 she borrowed to pay the payroll taxes. She took the amounts here from her statements and accounting. The home equity line of credit is closed. She cannot access it but may be able to appeal.

The bank balance is about \$17,000 today. \$7300 in AP is being processed. A single payroll is a minimum of \$16,000 which does not include the payroll taxes. She is not sending out \$7300 in AP today, instead only about \$1000 of it is being sent because she could not hold it any longer.

13. REVIEW AND APPROVE JULY AND AUGUST VOUCHERS.

June Vouchers

Payroll - June 18 - \$16,922.50

July Vouchers

A/P - July 16 - \$1754.00

Payroll - July 16 - \$15,172.23

A/P - July 26 - \$4,275.54

A/P - July 29 - 1395.98

Payroll - July 30 - \$15,168.12

August Vouchers

A/P - Aug 9 - \$2,104.00
Payroll - Aug 19 - \$16,703.01
A/P - Aug 21 - \$5,997.87
A/P - Aug 23 - \$2952.26
Payroll - Sept 3- \$17,137.40
A/P - Sept 9 - \$5,454.77

Ms. Shaw said regarding AP, September 9th that she has sent \$1000 of this but is holding about \$4000 of this. And she will not be able to pay ADI on time.

Ms. Jenkins asked why is the September 3rd payroll so much higher than the August 19th payroll? She said by that time she had been taken off the payroll and Andrew Alcorn added. It should have been less.

Ms. Shaw said she didn't know but would ask ADI.

14. CALL TO THE PUBLIC AND OPEN DISCUSSION.

Ms. Shaw said that the IDEA grant has been approved and we may be able to take funds down from that. It was originally rejected because the allocation changed. The Department of Education got more grant money than they were able to allocate to IDEA; however, it may not amount to much but receiving any grant money at this time would be helpful.

Ms. Shaw asked Ms. Crosby if Mr. Grant received his Fingerprint Clearance Card.

Ms. Crosby said yes and that she forgot to send a copy to her. Actually she expected him to take care of that.

15. ADJOURN.

Meeting adjourned at 3:50pm