

**Minutes of the  
New Visions Academy  
Governing Board Meeting  
For  
October 10, 2013**

Members Present:

- Ann Shaw
- Leonard Bustos
- Leisa Crosby (via Telephone)
- Jessy Jenkins

Public Present:

- Claudina Douglas (via telephone)

**1. CALL TO ORDER**

Ms. Shaw called the meeting to order at 3:09 pm.

**2. REVIEW AND APPROVAL OF BOARD MINUTES FOR SEPTEMBER MEETING.**

Mr. Bustos made a motion to approve the September meeting minutes.

Ms. Crosby seconded motion.

Motion carried unanimously.

**OLD BUSINESS**

**3. STATUS REVIEW-**

**A. The technology plan is currently on hold while other projects are being completed.**

Ms. Shaw said that she would like to work on this but with other projects in process right now there simply isn't enough time. Work on this will resume when other projects are finalized.

**NEW BUSINESS**

**4. REVIEW AND APPROVAL OF THE FY13 ANNUAL FINANCIAL REPORT.**

Claudina Douglas went over the FY13 Annual Financial Report with the board and asked if there were any questions from the board members.

Ms. Shaw said that she had a question regarding the designation of teachers on page 7, supplementary information category G, number of full time certified teachers. This seems off to her.

Ms. Shaw said that everybody is highly qualified but not all are certified. She said that Stephen Renard, Mark Janousek, Keith Drain and Joey Grant are not certified teachers. Len Bustos, Theresa Coomer and herself are certified teachers. For last year, Rick Shaffer was employed the first half of the year and he was not certified.

Ms. Douglas said that she would make that correction before submitting report.

**5. FALL AIMS MATERIALS HAVE BEEN RECEIVED FOR TESTING OCTOBER 22-24.**

Ms. Shaw stated agenda item.

**6. TITLE I APPLICATION HAS BEEN SUBMITTED. PLAN GOALS ON ALEAT ARE STILL PENDING.**

Ms. Shaw would like to work on this but she has not been able to. She has discussed what needs to be done with staff at the Cottonwood site.

**7. THE FALL STAFF WORKSHOP WILL BE HELD HERE ON MONDAY, OCTOBER 14TH FROM 8:30 TO 4:00.**

**A. Primary focus will be implementing the Common Core Standards.**

Ms. Shaw said she talked to Debbie Petersen who plans to be here on the 14th. The plan is to look at how to implement common core and the working of standards into the curriculum maps.

Ms. Shaw asked Ms. Crosby to please bring common core and math materials as well as flip chart.

Ms. Shaw said that she plans to look more at the math side of things and allow others to work on the English. There are other topics that they will cover at the end of the day and she will have the Annual Financial Report for Ms. Crosby to sign. Lunch will be served.

**B. Other topics will include special education, test security, and reporting homelessness.**

Ms. Shaw stated agenda item.

**8. THE APPLICATION TO THE ARIZONA STATE BOARD OF CHARTER SCHOOLS REQUESTING THAT THEY ACCEPT SPONSORSHIP OF OUR SCHOOLS IS DUE BY THE END OF OCTOBER.**

**A. If accepted, the renewal process will begin as early as January.**

Ms. Shaw said the application to the Charter Board is due by the end of October. After she turns in the application and paperwork she will be expected to appear on November 21 for the Charter Association Board Meeting and explain why she thinks they should accept this. She discussed this with Ms. Petersen who said she would help her with providing information about this and provide background information because she has worked with other school who have applied for charter renewal as well as new charters.

**9. GRADES AND GRADE REPORTING THROUGH SCHOOLMASTER.**

Ms. Shaw said that she is interested in doing grade reporting through Schoolmaster. She has not purchased a license for their grade book system. But we have access to Schoolmaster which has the capability of printing progress reports and report cards. She hopes this will create consistency.

Mr. Bustos asked a question about grade reporting. He asked if it is acceptable to use "incomplete" in certain situations. This is something that is applicable for students who come into the semester late.

Ms. Shaw answered that yes that is acceptable. There needs to be a notation about when the work needs to be completed.

**10. FUNDS ARE STILL SERIOUSLY SHORT.**

Ms. Shaw said that this is a statement of reality. She said to look below to see where revenues stand. Mr. Layman gave her some invoices that added up to \$5200. We also have to pay Klecka Wilkins and Klecka the first half of the audit fee which is \$4200. And Wright insurance wants the first of the year payment. She is holding KWK but she needs to send out utilities and Wright Insurance ASAP. She will need to be cautious and if she has to get funds from somewhere else in order to make it through the month she will do that. She has about \$5000 of credit with Wells Fargo.

Ms. Shaw said on top of the \$17,000 in AP that needs to go out there is \$16,000 in payroll.

**11. REVENUES RECEIVED:**

TYPE OF REVENUE	AMOUNT	DATE RECEIVED
AZ State Equalization (M&O)	\$45,531.97	10-1-13
Classroom Site Fund-301 Money	\$2109.55	9-25-13

**Loan debt is currently at about: \$32,482.80  
(Home Equity LOC \$13,024.36; Wells Fargo \$19,458.44)  
Unmet obligations: FundEd -\$2000, John Layman- \$8146.28**

Ms. Shaw

**12. REVIEW AND APPROVE JULY AND AUGUST VOUCHERS.**

September Vouchers

Payroll - September 17 - \$\$17,402.22

AP - September 24 - \$1982.00

AP - September 30- \$1200.00

Payroll - October 1 - \$16,817.08

AP - October 6 - \$17,931.49

Ms. Shaw said that she did not pay anything this month for the workers comp insurance. She received a call saying that their audit had found that they owed us money.

**13. CALL TO THE PUBLIC AND OPEN DISCUSSION.**

No discussion took place.

**14. ADJOURN.**

Meeting adjourned at 3:50pm